

## **Team Leader/ Nutrition Educator SNAP-Ed**

**Reports to:** Program Coordinator

**Center:** Community Nutrition

**Program:** SNAP Ed

### **Duties and Responsibilities:**

- Provide leadership to and monitor the daily activities of assigned team
- Reinforce adherence to program protocols
- Assist with activities related to program evaluation
- Assist with monitoring program logs
- Work closely with supervisor on program development and planning
- Coordinate and schedule presentations
- Carry, transport, assemble, and disassemble a portable puppet theater, equipment, and educational materials
- Perform puppet shows primarily in public schools and early childhood centers, as well as present nutrition education at other community sites
- Prepare and distribute educational materials at all presentations
- Conduct and maintain adequate inventory of educational materials
- Maintain records of daily activities on appropriate forms or database
- Participate in other Hispanic Health Council activities, as needed and as time permits
- Other duties as assigned

### **Required Qualifications:**

- Experience providing leadership in a team setting
- Excellent judgment
- Enthusiasm for nutrition, community work and working with children
- Excellent interpersonal and communication skills in individual and group context
- Enjoy and excel in artistic presentation of educational messages
- Excellent documentation skills
- Able to lift up to 30 pounds
- Flexible to work between the hours of 7:00AM to 6:00PM and prescheduled weekends
- Reliable transportation and valid CT driver's license and willing to drive from Hartford to the cities where the program services are provided

### **Preferred:**

- Bachelors in Nutrition or health-related field; community health experience
- Experience working with low income communities
- Bilingual (English/Spanish).

Interested candidates, please send resume and cover letter to:

Sylviana Lopez, MBA  
Director of Human Resources  
Hispanic Health Council  
175 Main Street  
Hartford, CT 06106  
Fax: 860-493-1328  
Email: [SylvianaL@hispanichealth.com](mailto:SylvianaL@hispanichealth.com)